



26th February 2024

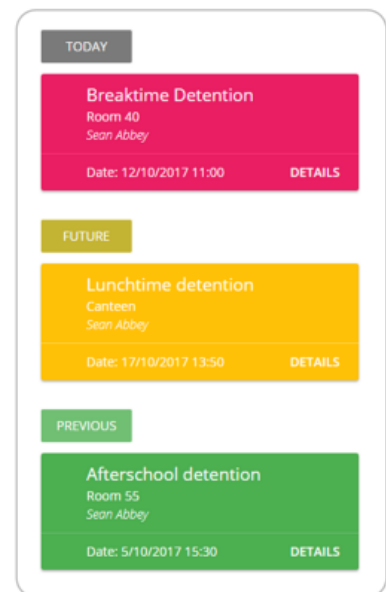
Dear Parent/Carer,

Thank you for your support in our initial transition into increasing usage of Class Charts. Attendance, announcements and reporting absences are now embedded and working well within the school community. I hope you also feel it has simplified the process, should you need to report your child's absence and has allowed you to be more informed on events in and around school.

Our next phase will be moving our **detention system** over to Class Charts. This will begin on **Tuesday 27th February**. Should your child receive a C3 within school and subsequently a detention, you will be notified of this via email and also via the detention manager on Class Charts as a notification. 'Detentions' will appear as an additional tab at the top of the Class Charts home page. Clicking on this will display any scheduled detentions for today, the future and previous. A general example is shown in the image. It will display the information you would normally receive. Clicking on 'details', bottom right, will further increase this for you.

I would like to stress that our detention system is not changing and you will still receive a minimum of 24 hours' notice for a detention. We are simply changing how we inform you of one. We will in the short term still be texting parents the day before, whilst we ensure the system is working as intended. We will inform of you when notifications via text will cease and when it will solely run through the Class Charts system.

There are a very small number of parents who are still not accessing Class Charts. If you do not currently access Class Charts, **please ensure you download the app from the relevant app store for your device and register for usage as soon as possible**. You will require a code for this to link to Maidenhill and your child(ren). This was distributed at the start of the academic year and via Class Charts on a weekly basis (please check junk folders), although should you require another copy of this code, please contact: office@maidenhill.gloucs.sch.uk and the code will be resent to you via email. You will also need to ensure your notifications are switched on in your own personal settings.



Thank you for your support in increasing our ability to streamline communication within the school community.

Yours sincerely,

Miss S Martin
Assistant Head Teacher

Head Teacher: Mr A Hunter

Telephone: 01453 822469 Fax: 01453 825615 Email: office@maidenhill.gloucs.sch.uk

Kings Road, Stonehouse, Gloucestershire GL10 2HA

www.maidenhill.gloucs.sch.uk