



April 2026

Dear Parents and Carers,

Our mobile phone policy has been in place for quite some time and exists to support a calm, focused learning environment and to help safeguard students during the school day. As you are aware, mobile phones must not be seen or used during school hours. This includes before lessons, during break and lunch times, and while moving around the school site.

As a reminder the following procedures apply:

- If a student is seen with a mobile phone during school hours, the phone will be confiscated. The student may collect the phone at the end of the same school day.
- If a student's phone is confiscated for a second time, a parent or a nominated adult will be required to come into school to collect the device.
- For students who repeatedly breach the policy, alternative arrangements will be put in place. This may include handing their mobile phone in at the start of each school day for a set period of time.

We ask for your support in reminding your child of our expectations and ensuring they understand the consequences of not following the policy. Your cooperation is vital in helping us maintain a positive learning environment for all students.

Thank you for your continued support.

Yours sincerely,

Mr. A Hara  
Assistant Headteacher (Student Welfare & Guidance)

Head Teacher: Mr A Hunter

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