



## MAIDENHILL SCHOOL

### ACCESS FOR EDUCATION AND TRAINING POLICY (The Baker Clause)

**MANAGEMENT RESPONSIBILITY:**  
Assistant Headteacher (Student Welfare and Guidance)

**RATIFIED:** March 2023

**AUTHORISED SIGNATORY:** Eric Dawson  
Chair of Governors

**REVIEW DUE:** March 2024

This policy should be read in conjunction with:

- Special Educational Needs and Disabilities (SEND)
- Safeguarding Policy
- Curriculum Policy

#### 1. Purpose

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

#### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42A – 45A of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

### **3. Student entitlement**

All students in years 7 to 11 at Maidenhill School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses
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### **4. Provider Access Legislation (PAL)**

The Skills and Post-16 Education Act 2022 sets out new requirements on the number and types of encounters schools will need to deliver for their students with providers of technical education or apprenticeships.

The Provider Access Legislation specifies schools must provide at least six encounters for all of their students – two in Years 8 & 9, two in Years 10 & 11 and two in Years 12 and 13. Maidenhill recognises this legislation and is committed to providing these encounters (in different ways) for at least years 8 – 11.

### **5. Management of provider access requests**

#### **5.1 Procedure**

Providers wishing to speak to students of Maidenhill School should contact our CEIAG Lead Person in the first instance.

Name: Assistant Head (Student Welfare and Guidance)

Email: [c/o\\_office@maidenhill.gloucs.sch.uk](mailto:c/o_office@maidenhill.gloucs.sch.uk)

Telephone Number: 01453 822469

#### **5.2 Opportunities for access**

- Information can be shared during assemblies. We organise our school with a vertical structure and therefore rarely have whole year group assemblies. Those that we do organise, only take place on Mondays.
- Targeted small groups
- Progression evenings as advertised in the school calendar on our website.

#### **5.3 Granting and refusing access**

All requests should be emailed at least 6 weeks (a school half term) in advance of an expected date for the planned session. All requests will be given due consideration by Maidenhill School's CEIAG Lead Person and requests will be refused if:

- They impinge on students' preparation for public or internal exams

- They clash with other school events such as visits, other speakers, well-being days, school photographs, sports days, public or internal exams, parents' communication events etc.
- The school is unable to provide staff to support the presentation or talk due to previous commitments
- Rooming for the talk or event is unable to be found due to timetabling clashes

Responses to requests will come from the school CEIAG lead. For requests that are approved, we will provide clear instructions before the event on visitor parking, visitor registration, a contact member of staff and their contact details, the teaching room or school hall to be used at the session and the presentation facilities this space offers.

If you have any questions, please do not hesitate to contact our CEIAG lead.

#### **5.4 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

#### **5.5 Premises and facilities**

The school has a range of facilities that could potentially be used for visiting speakers. These include:

- Seminar size meeting rooms
- Classrooms
- Conference suite
- Assembly hall

All rooms have ICT facilities. Post 14/16 institutions can provide prospectuses and other marketing literature, which will be displayed in the school library.

#### **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students is monitored by CEIAG Lead Person

This policy will be reviewed by the governors every 2 years.